Arrival/Departure Transfer Information

On arrival
On the airplane, you will be given two forms to complete: an immigration form (China Arrival Card) and a health form (Entry Health Quarantine Card), both of which have to be submitted along with your passport at the airport immigration center. Clear the Customs and Immigration. Proceed to Baggage Claim area at Terminal 3 by a short train ride. Claim your baggage.

Included Transfers
If you book an air inclusive package traveling on scheduled departure date, your airport-hotel transfers are included on arrival/departure days. Collect your baggage and proceed through customs to where a China Spree representative will be waiting with a China Spree logo.

If your flight is delayed or if you miss your connecting flight, call China Spree with your new flight details. They will make every effort to meet you when you arrive. If you are not met due to a delayed or missed flight, follow the instructions for On Your Own Transfers (below). Retain any receipts for taxis or other transportation in case you need to make a claim with the airline or your travel insurance.

Phone numbers for the Beijing transfer staff:
Our transfer staff in Beijing will monitor your flight arrival time prior to airport pick-up. But if your original flight is changed due to missed connection, mechanical or weather reason, please report that to China Spree Head office at Blaine, WA, during regular business hours (9am–5:30pm, PT, Monday-Friday, except holidays).

To report flight change at weekend or holiday, please contact our transfer staff in Beijing directly with the information below:

Peter Li, cell:  (011-86) 13501100972

On Your Own Transfers
If you take “Land only” package, or arrive earlier than schedule (or depart later than schedule), your airport/hotel transfer on arrival/departure days are on your own.

If China Spree is not providing your group transfers, or you miss your transfers for some reason, proceed directly to your hotel in Beijing.

Hotel Contact Information
Refer to the “Contact Information” page in your final document package to see which hotel you will stay in Beijing. Hotel name and address are listed in English and Chinese. Note, the actual hotel you will stay may be different from the hotel listed on China Spree website. The hotel appearing in the “Contact Information” is the final one.

Taxi Information
Depending upon which hotel you are staying at, a taxi ride will take 40-60 minutes, depending on traffic, and cost approximately $15-$20. You do not need to negotiate the fare before getting into the taxi. You should have some local currency or change money at Travelex Money Exchange booth before you leave the Baggage Claim area.

The International Arrival is on the second floor of Terminal 3, and you need to get down to the taxicab park located on the main level (1st floor). You will see a taxi sign directing you to the taxi area just outside the waiting area. There will be an airport information desk, and the staff will speak English.

Note, on your way to the taxi stand area, you will be approached by someone offering taxi ride to your hotel, or to carry your luggage, or even just to give you direction. Please simply ignore them. You will be ripped off if you go with them.

Head for the clearly labeled taxi line with noticeable “Taxi” sign – this is the regulated taxi pick up area. The (usually long) line moves quickly. Ignore offers from touts trying to coax you away from the line—they’re privateers looking to rip you off. At the head of the line, a dispatcher will give you your taxi’s number, useful in case of complaints or forgotten luggage.
Prices per kilometer are displayed on the side of the cab. Insist that drivers use their meters, and do not negotiate a fare. If the driver is unwilling to comply, feel free to change taxis.

Most of the taxis serving the airport are large-model cars, with a flag fall of RMB12 (About $1.8 and good for 3½ km) plus RMB2 (About $0.3) per additional kilometer. The amount on the meter should be approximately RMB90-120, plus RMB10 toll charge. If you’re caught in rush-hour traffic, expect standing surcharges. In light traffic it takes about 40 minutes to reach the city center, during rush hour expect a one-hour cab ride. After 11 PM, taxis impose a 20% late-night surcharge. **Upon arrival at your hotel, make sure ask for the receipt and write down the taxi license number just in case of forgotten luggage.**

**Hotel Check-in for “Land only”**

For those who take care of your own transfer from Beijing airport to your Beijing hotel, please head to the Reception upon arrival at your Beijing hotel, and check-in by providing your name and tour code. The hotel has been notified of your independent arrival and will assist you with check-in. Just in the unlikely case that the hotel has hard time to retrieve your booking, please have them call John, our local manager at 15053171977. Your guide is aware of your independent arrival at hotel and will contact you when the main group arrives.

**Shanghai/Hong Kong Transfer Information**

Your hotel to airport transfer on return day is included except that you take “Land only” package, or depart later than schedule. In this case, you should note there are two airports in Shanghai: Pudong International Airport (PVG) and Hongqiao Airport (SHA). Please confirm with your guide for the right airport of your departure flight.

Maglev train is only available to Pudong International Airport (PVG), you may take a taxi to the Maglev train station at Shanghai Longyang Road (find the Chinese address below), and the travel time to PVG is less than 8 minutes. The maglev train starts at about 7:30 am and ticket is RMB40 (About $6).

There is only one airport in Hong Kong (HKG). The best way to get there is by a cab or a shuttle. The Concierge in your Hong Kong hotel can make arrangement for you.

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**Please show the cab driver the Chinese address of your hotel in Beijing which can be found at “Contact Information” page in the booklet**

Please take me to:

请送我到

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**Airports in Shanghai & Hong Kong**

- **Shanghai Pudong International Airport** (Airport code: PVG)
  上海浦东国际机场(国际出发)

- **Maglev Train Station at Longyang Road**
  龙阳路磁悬浮车站

- **Shanghai Hong Qiao Airport** (Airport code: SHA)
  上海虹桥机场

- **Hong Kong International Airport** (Airport code: HKG)
  香港国际机场